



## Downtown Fredericktown Business Matching Grant Application

Those interested in applying for business matching grant financing for exterior improvements should complete this form and submit it to the Fredericktown Community Development Foundation (FCDF). A volunteer committee will review the information to determine whether an award of matching grant funding is approved for the described project.

Applicant Information	
<b>Applicant Name</b>	
<b>Contact Name &amp; Title</b>	
<b>Contact Email</b>	
<b>Contact Phone No.</b>	
<b>Project Site Address</b>	Is the building owned or leased: <input type="checkbox"/> Owner-occupied business <input type="checkbox"/> Leased to business tenant
<b>How Long has the Applicant Owned this Building?</b>	_____ Years    _____ Months NOTE: Applicant <u>must</u> be the owner of record of the Project Site Address.
<b>Has the Applicant Received grants from another source to fund this project?</b>	<input type="checkbox"/> Yes                      If yes, which grants: _____ <input type="checkbox"/> No

<p><b>Has the work described in the project scope of work already been completed?</b></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p><b>Complete the Following Attachments:</b></p>	<p><b>APPLICANT <u>MUST</u> SUBMIT THE FOLLOWING:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>As-is “Before” Photos of the Project Site</b></li> <li><input type="checkbox"/> <b>Two (2) Written Bids for All Exterior Improvement Work to be Performed under the Project</b></li> </ul>

**Project Site – Current Conditions**

<p style="text-align: center;"><b>In the Space Provided, Describe the Project Site’s Current Conditions, including Building &amp; Site Improvement Needs</b></p> <p>(Attach additional sheets if necessary)</p>	<p><i>EXAMPLE: The front of my building has rotted wood window sashes and peeling exterior paint....</i></p>
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**REMEMBER TO ATTACH CURRENT, AS-IS (i.e., THE “BEFORE”) PHOTOGRAPHS OF THE PROJECT SITE**

**Project Scope of Work & Assurance of Success**

<p><b>Estimated Total Exterior Project Costs</b></p>	<p>\$ _____</p>
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**In the Space Provided,  
Describe the Exterior  
Improvement Project's  
Scope of Work\***

(Attach additional sheets if necessary)

*\* If the exterior work is  
part of a larger renovation  
project at the Project Site,  
please describe other  
planned improvements*

*EXAMPLE: I will hire XYZ Company to replace my rotted wood window sashes and I'm going to hire ABC Corp. to paint the exterior of my house....*

**Project Scope of Work & Assurance of Success – cont.**

**In the Space Provided,  
Describe the Applicant's Plan  
to Accomplish the Project**

*EXAMPLE: I plan to hire XYZ Company within two weeks of receiving a grant, with the work to be completed after another two weeks, and then ABC Corp. will paint after that....*

<p style="text-align: center;"><b>In the Space Provided, Describe the Materials to be used in the Project**</b></p> <p style="text-align: center;"><i>** Applicant may also present physical examples of materials to be used</i></p>	<p><i>EXAMPLE: I plan to use Benjamin Moore paint, matte finish, Toadstool Gray, in painting the exterior....</i></p>
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**APPLICANT MAY ATTACH SCHEMATIC DESIGNS AND/OR DRAWINGS (i.e., THE “AFTER”) FOR THE EXTERIOR IMPROVEMENT PROJECT**

<b>Project Work Bids</b>					
<p style="text-align: center;"><b>Attach Two (2) Written Bids for All Exterior Improvement Work to be Performed under the Project <sup>1</sup></b></p>	<p>Applicant must supply at least two (2) written bids for the work to be performed. Applicants must ensure that both bids are based on the <u>same work</u> (example: if Bid 1 is for tuckpointing, window replacement, and flashing, Bid 2 must also be for same scope of services)</p> <p><b>NOTE: Although awards are calculated only per the lowest bid, Applicants are free to accept higher bids.</b></p>				
<p style="text-align: center;"><b>Construction Schedule</b></p>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%; text-align: center;">Approximate date work to begin:</td> <td style="width: 40%; text-align: center;">Approximate date work to be completed:</td> </tr> <tr> <td style="text-align: center;">____ / ____ / _____</td> <td style="text-align: center;">____ / ____ / _____</td> </tr> </table> <p style="text-align: center;">In all cases, grant-assisted construction must be completed within 24 months of making application</p>	Approximate date work to begin:	Approximate date work to be completed:	____ / ____ / _____	____ / ____ / _____
Approximate date work to begin:	Approximate date work to be completed:				
____ / ____ / _____	____ / ____ / _____				

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<sup>1</sup> If qualified to do so, the Applicant may perform the improvement work. But note that grant funds cannot be used to compensate you for your labor or the labor of family, friends or employees; in such instances, grant funds can be used only to pay for materials.

As an authorized representative of the Applicant, I hereby submit this Application. I understand that this Application, once submitted, in no way constitutes a commitment of funds by the Fredericktown Community Development Foundation (FCDF).

I hereby represent and certify that I have reviewed the information contained in this Application, and the foregoing and attached information, to the best of my knowledge and belief, is true, complete, and accurately describes the proposed project for which the matching business grant assistance is being sought.

I am aware that if I provide the Fredericktown Community Development Foundation (FCDF) with untruthful or misleading information in this Application, or otherwise relating to any Project that receives funds, I may be subject to civil action and forfeit future opportunities to apply for and receive matching grant assistance.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**

Applications are to be submitted to the following:  
**Fredericktown Community Development Foundation**  
**Matching Business Grant Program**  
**P.O. Box 140**  
**Fredericktown, Ohio 43019**